

Client Data Confidentiality Policy

Confidentiality is one of the principles of Wert Audit S.R.L. in the field of management system compliance certification. Compliance with this principle leads to increased trust in the integrity and credibility of the certification from interested parties: clients, public authorities, non-governmental organizations, consumers.

Wert Audit S.R.L. has identified the sources that may compromise the confidentiality of information regarding clients or collaborators and takes the following actions:

I. The Administrator - undertakes to respect the confidentiality of information by signing:

- Service contracts for the assessment of management systems for certification, which contain terms regarding the confidentiality of client data;
- Confidentiality commitment;
- Collaboration contract containing terms regarding the confidentiality of the provider's data.

II. Members of the Certification Commission, members of the Committee for Ensuring Impartiality, members of the Technical Committees and members of the Appeals Handling Commission – undertake to respect the confidentiality of the information they come into contact with in order to carry out their responsibilities by signing the service contract (document containing clauses regarding confidentiality and applicable sanctions) and the Code of Ethics.

III. Permanent staff – undertake to respect the confidentiality of the information they come into contact with in order to carry out their responsibilities by signing the Code of Ethics.

IV. Collaborating staff – undertake to respect the confidentiality of the information they come into contact with as a result of carrying out activities for and on behalf of Wert Audit S.R.L., by signing:

- The Code of Ethics;
- The Collaboration Contract, which contains terms regarding the confidentiality of the data of the beneficiary and its clients;
- The Confidentiality Commitment.

V. The Accreditation Body's assessment team - acknowledges and undertakes to respect the confidentiality of the information it comes into contact with as a result of accessing the documents of Wert audit S.R.L., its collaborators or clients by signing the Accreditation Contract, which contains terms regarding the confidentiality of the beneficiary's and its clients' data, concluded between Wert audit S.R.L. and the Accreditation Body.

VI. Data security after the end of the archiving period - after the end of the archiving period, the data is deleted or destroyed.

VII. Access to confidential information - Access to confidential information is controlled.

Wert Audit S.R.L. declares that information about clients or collaborators, obtained following complaints or notifications, is considered confidential and treated as such.

In the event that Wert Audit S.R.L. is required by law to communicate information about its clients or collaborators will communicate to them in advance its intention and the information to be provided.

The control and use of personal data is carried out in accordance with the provisions of the EU Regulation no. 679/27.04.2016, regarding the processing of personal data, of the "Personal Data Processing Policy" developed by Wert Audit S.R.L. and made available to interested parties.

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