

## **Certification Policy**

Certification of management systems by a third-party certification body represents an independent demonstration of their compliance with the requirements of the applicable reference standards.

Compliance of management systems with the requirements of these documents attests to the ability of the certified organization to consistently provide products and services that meet customer requirements, protect the environment and ensure the health and safety of the people involved in its activities.

In order to correctly and completely inform applicants and customers, WERT AUDIT S.R.L. makes available to them, by appropriate means, the "Information Documents Folder", which includes: the rules for certification of management systems, information on applicable tariffs, as well as the procedures for handling complaints and appeals.

WERT AUDIT S.R.L. evaluates management systems for certification based on a certification contract concluded for all stages of the certification cycle.

For the initial certification, the audit program established by WERT AUDIT S.R.L. includes an audit conducted in two stages. In the case of recertification, the audit can be carried out in a single stage. Maintaining the certification is conditional on performing two surveillance audits, in the first two years of the certificate's validity.

To carry out all assessment activities, WERT AUDIT S.R.L. determines the necessary time allocated to them in accordance with international informative guides and the requirements of the applicable standards.

To guarantee confidence in the certification process and allow correct decisions to be made, WERT AUDIT S.R.L. has established clear criteria regarding the selection, evaluation and monitoring of the personnel involved in the certification process.

The decision to certify a management system belongs to the Certification Commission and is based on the analysis of the documentation and records in the certification file.

Throughout the certification process, WERT AUDIT S.R.L. undertakes to inform the applicant about the status of each stage of this process.

WERT AUDIT S.R.L. requires clients and collaborators to declare any conflict of interest, in order to ensure the impartiality of the certification process, and takes all necessary measures to protect the confidentiality of the information obtained.

Following a favorable decision, WERT AUDIT S.R.L. issues a certificate of conformity and grants the right to use the certification mark, for the requested field. The certificate is valid for 3 years, provided that the management system is maintained in compliance and the contractual conditions and those in the documentation made available through the Information Document Folder are complied with.

For the management of complaints and appeals, WERT AUDIT S.R.L. has developed and applies documented and transparent procedures.

To maintain the validity of the certification, WERT AUDIT S.R.L. carries out surveillance audits in the first and second years, and in the third year it carries out a complete reassessment.

If the holder of a certificate of conformity requests the extension of the certified field, WERT AUDIT S.R.L. applies its own procedures for analysis and decision-making. If the result is favorable, the previous certificate is withdrawn and a new one is issued, which also includes the extended scope.

In all its activities, WERT AUDIT S.R.L. treats all clients in a non-discriminatory, fair and impartial manner, regardless of the size of the organization, its field of activity or its affiliation.

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General Director  
Șerban Horațiu Antonio

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